



Membership Policy

1. Purpose

This policy sets out the rules and procedures for membership of The Bognor Regis Baseball Club CIO ensuring the club remains open, inclusive, and compliant with its object and requirements set out by the charities commission, HMRC.

2. Principles

The club is committed to:

- Being open to the whole community
- Promoting participation in amateur sport
- Providing equal opportunities in line with the Equality Act 2010
- Keeping membership fees affordable, with concessions where needed

3. Membership Categories

The club offers the following membership types (adapt as needed):

- Junior Members (under 18)
- Adult Members
- Student / Concessionary Members

4. Eligibility

Membership is open to anyone who:

- Supports the aims of the club
- Agrees to abide by club rules and policies
- Completes the membership application process

The club will not unreasonably refuse membership.

5. Membership Fees

- Fees are set annually by the committee
- Fees will be kept at a level that does not exclude participation
- Concessions or payment plans may be offered where needed
- Any changes to fees will be communicated in advance



6. Application Process

To become a member, individuals must:

- **Complete a membership application form via Spond**
- **Provide any required emergency contact and relevant medical information**
- **Pay the appropriate membership fee (or agree a payment plan)**

Membership is subject to approval by the committee (if required).

7. Rights of Members

Members have the right to:

- **Participate in club activities appropriate to their membership type**
- **Attend and vote at general meetings (where applicable)**
- **Be treated fairly and without discrimination**
- **Raise concerns or complaints through the club's procedures**

8. Responsibilities of Members

Members are expected to:

- **Follow the club's Constitution, policies, and Code of Conduct**
- **Respect other members, volunteers, and officials**
- **Pay membership fees on time**
- **Take reasonable care of their own safety and that of others**

9. Safeguarding

- **Junior members must have parental/guardian consent**
- **The club will follow safeguarding policies to protect children and vulnerable adults**
- **Appropriate supervision will be always maintained**

10. Data Protection

- **Personal data will be handled in accordance with the UK GDPR**
- **Information will only be used for legitimate club purposes**
- **Members have the right to access their data**



11. Suspension and Termination of Membership

Membership may be suspended or terminated if a member:

- Breaches club rules or policies
- Engages in misconduct
- Fails to pay membership fees

Any action will follow the club's disciplinary procedures and be applied fairly.

12. Resignation

Members may resign at any time by notifying the club in writing.

Membership fees are non-refundable unless exceptional circumstances apply.

13. Appeals

Members have the right to appeal decisions regarding:

- Refusal of membership
- Disciplinary action
- Suspension or termination

Appeals must be submitted in writing and will be reviewed by the committee.

14. Review of Policy

This policy will be reviewed annually to ensure it remains fair, inclusive, and compliant with the charities commission requirements and guidance from Sport England.

15. Approval

Date Approved:

Review date: